APPROVED: 11/16/2021



MINUTES OF THE SPECIAL MEETINGS OF THE CITY COUNCIL

October 19, 2021

1. CALL TO ORDER

Mayor Mora called the meeting to order at 5:02 p.m.

2. ROLL CALL

Members present: Councilmembers/Directors: Sarno (via Zoom), Trujillo, Zamora, Mayor Pro Tem/Vice Chair Rodriguez and Mayor/Chair Mora.

Members absent: None

3. PUBLIC COMMENTS

The following persons spoke during Public Comments: None.

CITY COUNCIL

4. STUDY SESSION

Senate Bill 1383: Organic Waste Recycling (City Manager)

Recommendation:

 Receive presentation from MuniEnvironmental, and provide feedback as desired.

Municipal Affairs Manager, Maribel Garcia provided a brief presentation on Senate Bill (SB) 1383, she explained that the Bill requires a 50 percent reduction in organic waste disposal from 2014 levels by 2020, and a 75 percent reduction by 2025. That will require the diversion of up to 27 million tons of organic waste by 2025 to reduce greenhouse gas emissions, and not less than 20 percent of edible food that is currently disposed be recovered for human consumption by 2025. Jurisdictions must provide collection service automatically to all generators, and both residents and businesses, as well as non-local entities and local education agencies are required to participate in organic material collection program. Jurisdictions must also adopt enforceable ordinances to ensure that all residential and commercial generators are complaint. She then called on Stephen Howe from Muni Environmental to provide additional information.

He highlighted that the State of California is looking into food recovery to ensure families are food secure. He provided a timeline of SB 1383 and added that the State is in the phase where regulations take effect and enforcement begins. The majority of homes do not generate enough food waste to necessitate a separate organic waste container, so most single-family homes can dispose of their organic waste in their green bins. The City's responsibilities include providing organic collection services to all residents and businesses, establish edible food recovery programs, conduct education and outreach to the community, procure recyclable and recovered organic products, secure access to recycling and edible food recovery capacity, and monitor compliance and conduct

enforcement. He added that Tier 1 and Tier 2 commercial edible food generators – such as local supermarkets – are already participating in food recovery programs, and the City will just need to track it.

Councilmember Zamora asked about Mr. Howe's experience with waste. Mr. Howe stated that he has been working in this field since 1990. He attends every CalRecycle meeting and has experience in this specialty. Councilmember Zamora highlighted that having Mr. Howe be a part of Muni Environmental is a great asset and also spoke about having the foresight to make good decisions about waste management. He thanked Maribel Garcia and Stephen Howe for the informative presentation.

Councilmember Trujillo asked if the City should look into hiring additional personnel to assist with compliance of the bill. Mr. Howe stated that SB 1383 addresses additional staff requirements for enforcement. She also asked if it would be prudent for the City to partner with local organizations to disseminate information and provide a greater impact. City Manager, Raymond R. Cruz informed Council that the City can expect many great endeavors between departments to promote awareness.

Mayor Pro Tem Rodriguez asked how what the penalties would be. Mr. Howe stated that the State provides guidelines. He added that permitted recyclers are benefitting from diversion rates. He also added that the three trash haulers that service the City work well together. Discussion ensued amongst Council.

City Manager Raymond R. Cruz asked if the City can expect certain odors to be emitted from the green bins as a result of mixing different items. Mr. Howe stated organic waste mandates pickup at least once a week. He added that compostable bags are not recommended.

Mayor Mora thanked Mr. Howe for the informative presentation.

ADJOURNMENT 5.

Mayor Mora adjourned the meeting at 5:55 p.m.

John M. Mora

Mayor

Clerk

APPROVED: 11/16/2021



MINUTES OF THE REGULAR MEETINGS OF THE CITY COUNCIL

October 19, 2021

1. CALL TO ORDER

Mayor Mora called the meeting to order at 6:05 p.m.

2. ROLL CALL

Members present: Councilmembers/Directors: Trujillo, Zamora, Mayor Pro Tem/Vice Chair Rodriguez and Mayor/Chair Mora.

Members absent: Council Member Sarno

3. INVOCATION

Council Member Trujillo led the invocation.

4. PLEDGE OF ALLEGIANCE

Maya Garcia from the Youth Leadership Committee led the Pledge of Allegiance.

5. PUBLIC COMMENTS

The following persons spoke during Public Comments in-person: Leticia Vasquez-Wilson and Ronald Wilson. Via-Zoom: Irma Huitron.

PUBLIC FINANCING AUTHORITY

6. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Public Financing Authority.

- a. <u>Minutes of the September 20, 2021 Public Financing Authority Meetings (City Clerk)</u> **Recommendation:**
 - Approve the minutes as submitted.
- b. <u>Monthly Report on the Status of Debt Instruments Issued through the City of Santa</u> Fe Springs Public Financing Authority (PFA) (Finance)

Recommendation:

Receive and file the report.

It was moved by Council Member Zamora seconded by Mayor Pro Tem Rodriguez, to approve Items No. 6A and 6B, by the following vote:

Ayes:

Trujillo, Zamora, Rodríguez, Mora

Naves:

None

Absent:

Sarno

WATER UTILITY AUTHORITY

7. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Water Utility Authority.

- a. <u>Minutes of the September 20, 2021 Water Utility Authority Meetings (City Clerk)</u> **Recommendation:**
 - Approve the minutes as submitted.
- b. <u>Monthly Report on the Status of Debt Instruments Issued through the City of Santa</u> Fe Springs Water Utility Authority (WUA) (Finance)

Recommendation:

- Receive and file the report.
- c. Status Update of Water-Related Capital Improvement Projects (Public Works)

Recommendation:

Receive and file the report.

It was moved by Council Member Trujillo, seconded by Council Member Zamora, to approve Items No. 7A through 7C, by the following vote:

Ayes:

Trujillo, Zamora, Rodríguez, Mora

Nayes:

None

Absent: Sarno

HOUSING SUCCESSOR

8. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Housing Successor.

Minutes of the September 20, 2021 Housing Successor Meetings (City Clerk)

Recommendation:

• Approve the minutes as submitted.

It was moved by Mayor Pro Tem Rodriguez, seconded by Council Member Trujillo, to approve the minutes as submitted, by the following vote:

Ayes:

Trujillo, Zamora, Rodríguez, Mora

Nayes:

None

Absent:

Sarno

SUCCESSOR AGENCY

9. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Successor Agency.

Minutes of the September 20, 2021 Successor Agency Meetings (City Clerk)

Recommendation:

Minutes of the October 19, 2021 Public Financing Authority, Water Utility Authority, Housing Successor, Successor Agency, and City Council Meetings

Approve the minutes as submitted.

It was moved by Council Member Zamora, seconded by Council Member Trujillo, to approve the minutes as submitted, by the following vote:

Aves:

Trujillo, Zamora, Rodríguez, Mora

Nayes:

None

Absent:

Sarno

CITY COUNCIL

10. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

a. Minutes of the September 20, 2021 Special City Council Meetings (City Clerk)

Recommendation:

- Approve the minutes as submitted.
- b. A Resolution of the City Council Reaffirming the Existence of a Local Emergency Due to the Threat of COVID-19 (pursuant to Government Code section 8630)(City Attorney)

Recommendation:

• Adopt Resolution No. 9734:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA, REAFFIRMING THE EXISTENCE OF A LOCAL EMERGENCY DUE TO THE THREAT OF COVID-19.

It was moved by Mayor Pro Tem Rodriguez, seconded by Council Member Trujillo, to approve Item Nos. 10A and 10B, by the following vote:

Ayes:

Trujillo, Zamora, Rodríguez, Mora

Nayes: Absent: None Sarno

NEW BUSINESS

11. Fiscal Year (FY) 2020-2021 Preliminary Year-End Review (Finance)

Recommendation:

- Authorize the transfer of \$15.4 million from the FY 2020-21 increase in available General Fund balance to the following reserves and/or funds:
 - \$6.0 million of available balance to the Unfunded Liability Reserve
 - \$5.0 million of available balance to the Capital Improvement Program (CIP) Fund
 - \$2.0 million of available balance to the Equipment Replacement Fund
 - \$1.2 million of available balance to the Employee Benefits Fund for compensated absences liability
 - \$1.2 million of available balance to the Economic Contingency Reserve

• Authorize the transfer of \$0.6 million from the FY 2020-21 increase in available Water Fund balance to the Water CIP Reserve Fund.

Director of Finance and Administrative Services, Travis Hickey provided a presentation on Item No. 11.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Rodriguez, to authorize the transfer of \$15.4 million from the FY 2020-21 increase in available General Fund balance to the following reserves and/or funds:

\$6.0 million of available balance to the Unfunded Liability Reserve

\$5.0 million of available balance to the Capital Improvement Program (CIP) Fund

\$2.0 million of available balance to the Equipment Replacement Fund

\$1.2 million of available balance to the Employee Benefits Fund for compensated absences liability

\$1.2 million of available balance to the Economic Contingency Reserve; and authorize the transfer of \$0.6 million from the FY 2020-21 increase in available Water Fund balance to the Water CIP Reserve Fund, by the following vote:

Ayes:

Trujillo, Zamora, Rodríguez, Mora

Nayes:

None

Absent: Sarno

Development of a Vehicle Miles Traveled (VMT) Methodology - Award of Contract and 12. Appropriation of Funds (Planning)

Recommendation:

- Accept the Proposal from Fehr & Peers; and
- Award a contract to Fehr & Peers, in an amount of \$75,000, to develop a Vehicle Miles Traveled (VMT) Methodology to Evaluate Transportation Impacts Consistent with the California Environmental Quality Act (CEQA), and the Requirements of Senate Bill (SB) 743; and
- Appropriate \$75,000.00 from the General Fund to Account No: 1031-9000 (Planning-Non-Recurring); and
- Authorize the Mayor or designee to execute a Professional Services Agreement with Fehr & Peers, subject to the final review and approval of the City Attorney.

Director of Planning, Wayne Morrell provided a presentation on Item No. 12.

It was moved by Council Member Trujillo, seconded by Council Member Zamora, to accept the Proposal from Fehr & Peers, award a contract to Fehr & Peers, in an amount of \$75,000, to develop a Vehicle Miles Traveled (VMT) Methodology to Evaluate Transportation Impacts Consistent with the California Environmental Quality Act (CEQA), and the Requirements of Senate Bill (SB) 743, appropriate \$75,000.00 from the General Fund to Account No: 1031-9000 (Planning-Non-Recurring); and authorize the Mayor or designee to execute a Professional Services Agreement with Fehr & Peers, subject to the final review and approval of the City Attorney, by the following vote:

Ayes:

Sarno, Trujillo, Zamora, Rodríguez, Mora

Minutes of the October 19, 2021 Public Financing Authority, Water Utility Authority, Housing Successor, Successor Agency, and City Council Meetings

> Naves: Absent:

None None

Amendment Number One ("Amendment") to the Exclusive Negotiating Agreement (ENA) 13. by and Between the City of Santa Fe Springs, a California Municipal Corporation (the "City") and Westland Real Estate Group, a California liability company ("Developer") (Planning)

Recommendation:

- Approve Amendment Number One between the City and Developer which would allow the Agreement to continue to in effect and to terminate on May 17, 2022; and
- Authorize an extension of the Exclusive Negotiating Period for an additional six months, to May 17, 2022, to allow for further due diligence and to negotiate a purchase and sales agreement; and
- Authorize the mayor or designee to execute Amendment Number One between the City and Developer.

Director of Planning, Wayne Morrell provided a brief presentation on Item No. 13

It was moved by Mayor Pro Tem Rodriguez, seconded by Council Member Zamora, to approve Amendment Number One between the City and Developer which would allow the Agreement to continue to in effect and to terminate on May 17, 2022, authorize an extension of the Exclusive Negotiating Period for an additional six months, to May 17, 2022, to allow for further due diligence and to negotiate a purchase and sales agreement, and authorize the mayor or designee to execute Amendment Number One between the City and Developer, by the following vote:

Ayes:

Sarno, Trujillo, Zamora, Rodríguez, Mora

Nayes:

None

Absent: None

Imperial Highway Compete Street Study – Implementation Agreement (Public Works) 14.

Recommendation:

- Add the Imperial Highway Complete Street Study to the approved Capital Improvement Plan (CIP);
- Appropriate \$3,755.62 from the CIP User Utility Tax Fund (UUT) to the Imperial Highway Complete Street Study; and
- Authorize the Mayor to execute the Implementation Agreement.

Director of Public Works, Noe Negrete provided a brief presentation on Item No. 14

It was moved by Council Member Trujillo, seconded by Mayor Pro Tem Rodriguez, to add the Imperial Highway Complete Street Study to the approved Capital Improvement Plan (CIP), appropriate \$3,755.62 from the CIP User Utility Tax Fund (UUT) to the Imperial Highway Complete Street Study, and authorize the Mayor to execute the Implementation Agreement, by the following vote:

Ayes:

Sarno, Trujillo, Zamora, Rodríguez, Mora

Minutes of the October 19, 2021 Public Financing Authority, Water Utility Authority, Housing Successor, Successor Agency, and City Council Meetings

Nayes: None Absent: None

15. <u>Fitness Court Project at Los Nietos Park – Authorize the Purchase of Shade Cover, Install Concrete Pad and Award of Contract (Community Services)</u>

Recommendation:

- Accept the proposal for installation of a concrete Pad;
- Award a contract to Advanced Concrete Specialists, Inc., of Bellflower, CA in the amount of \$44,000;
- At the direction of the CIP Subcommittee, accept the proposal from USA Shade and Fabric Structure, of Orange, CA for the purchase and installation of a shade structure;
- Appropriate an additional \$23,000 from the Utility Users Tax Funds for the project;
- Authorize the Director of Purchasing to Authorize a Purchase Order in the amount of \$48,149 for the purchasing and installation of the shade structure with USA Shade and Fabric Structure.

Parks and Recreation Manager, Gus Hernandez provided a brief presentation on Item No. 15.

It was moved by Council Member Zamora, seconded by Mayor Pro Tem Rodriguez, to accept the proposal for installation of a concrete Pad, award a contract to Advanced Concrete Specialists, Inc., of Bellflower, CA in the amount of \$44,000, at the direction of the CIP Subcommittee, accept the proposal from USA Shade and Fabric Structure, of Orange, CA for the purchase and installation of a shade structure, appropriate an additional \$23,000 from the Utility Users Tax Funds for the project, and authorize the Director of Purchasing to Authorize a Purchase Order in the amount of \$48,149 for the purchasing and installation of the shade structure with USA Shade and Fabric Structure, by the following vote:

Aves:

Sarno, Trujillo, Zamora, Rodríguez, Mora

Nayes:

None

Absent:

None

16. PRESENTATIONS

a. Status Update of the Capital Improvements Projects (Public Works)

17. CITY MANAGER AND EXECUTIVE TEAM REPORTS

- City Manager, Raymond R. Cruz welcomed Detective Sergeant Escobedo who was standing in for Captain Ruiz.
- Director of Public Works, Noe Negrete provided an update on the Town Center Plaza Parking Lot Improvement Project.
- Director of Planning, Wayne Morrell brought attention to the material recovery facility
 off Norwalk Blvd operated by Universal Waste Systems, Inc. He called upon Assistant
 Director of Planning, Cuong Nguyen to provide an update on the upcoming General
 Plan Study Sessions and the National Community Planning Month Photo Contest.
- Director of Police Services, Dino Torres spoke about the policing team assisting with

the Walk to School event. He also invited the community to visit the Police Services Center for treats.

- Fire Chief, Brent Hayward spoke about COVID-19 cases within the City and within Los Angeles County. He spoke about Fire personnel wearing pink in support of breast cancer awareness month and also spoke about the Fire Station #4 Open House on October 9. Lastly, he talked about coordinating HazMat Drills with the City of Long Beach.
- Director of Finance, Travis Hickey spoke about the City's unfounded liability investments and highlighted different scenarios.
- Director of Community Services, Maricela Balderas recapped the Walk to School and Dia de Los Muertos events, and announced upcoming Halloween activities which included Pumpkin Carving at the Parks and the Halloween Carnival at Los Nietos Park on October 31. She also provided information on the Free Flu Vaccination Clinic hosted by the City and also spoke about the Library's Halloween Themed Magic Show, the first post-COVID in-person special event.

18. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS None

19. COUNCIL COMMENTS

Council Member Trujillo wished Director of Finance and Administrative Services, Travis Hickey a Happy Birthday and acknowledged the positive feedback from the social media team. She requested that the City customize the lights on the Norwalk Blvd bridge in support of different causes and events. City Manager, Ray Cruz said they would coordinate with Public Works to complete that request.

Council Member Zamora thanked staff for consistently putting in the effort to deliver great services and to address issues with neighboring areas. He commended the Dollar Tree business for initializing clean-up efforts and urged everyone to spread awareness for breast cancer and Red Ribbon Week. Lastly, he thanked everyone in attendance.

Mayor Pro Tem Rodriguez thanked all the staff who participated in the Walk to School Event and also highlighted the great coordination for the Dia De Los Muertos event. She wished Director of Finance and Administrative Services, Travis Hickey a Happy Birthday and thanked the Santa Fe Springs Chamber of Commerce event for hosting a mentoring event. Lastly, she wished everyone in attendance a Happy Halloween.

Mayor Mora thanked staff for keeping the City moving forward. He thanked staff for the study session information and commended staff for wearing pink in support of breast cancer awareness month.

20. ADJOURNMENT

Mayor Mora adjourned the meeting at 7:51 p.m. in memory of John Griggs.

Minutes of the October 19, 2021 Public Financing Authority, Water Utility Authority, Housing Successor, Successor Agency, and City Council Meetings

John M. Mora

<u>// - 16 - 2 /</u> Date

Mayor

ATTEST.

Janet Martinez

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